



# इंडियन रेअर अथर्व लिमिटेड Indian Rare Earths Ltd.

(भारत सरकार का उपक्रम-परमाणु ऊर्जा विभाग)  
(A Govt. of India Undertaking - Dept. of Atomic Energy)

प्लॉट नं. 1207, वीर सावरकर मार्ग, सिद्धि विनायक मंदिर के पास, प्रभादेवी, मुंबई-400 028.  
Plot No. 1207, Veer Savarkar Marg, Near Siddhi Vinayak Temple, Prabhadevi, Mumbai - 400 028.

Web Site : www.indianrareearths.com

तार : रेअरअर्थ  
Cable : RAREARTH  
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November 8, 2006

## OFFICE ORDER NO. 338

DAE, vide its letter No. 17/1(9)/2005-SCS/7280 dated 15-09-2006 has directed to nominate a Cell Officer for coordinating the implementation of reservation rules, welfare etc. of SC/ST employees. Accordingly, Shri P.B. Deshpande, Dy. General Manager (HRM), H.O. is hereby nominated as the Cell Officer for SC/ST employees with immediate effect. He will discharge the following duties and functions for the welfare of the SC/ST employees of the Company. .

1. To inquire into the complaints, if any, regarding harassment to the SC/ST employees.
2. To make efforts to avoid the delay in the filling up the reservation point and monitor the progress in this regard and report to Head (HRM).
3. To ensure that the copies of orders issued by the Government are made available to the SC/ST Association.
4. To maintain a register at Head Office for registering any complaints/grievances of SC/ST employees and for recording action taken thereon.

  
(P.M. PRASANTHA KUMAR)  
HEAD (HRM)

✓ Shri P.B. Deshpande  
Dy. General Manager (HRM),  
Head Office.  
Mumbai.

cc to : Shri M. Venugopalan,  
Deputy Secretary (Admn.),  
Department of Atomic Energy,  
Anushakti Bhavan, CSM, Marg,  
Mumbai - 400 001

This Refers to your letter No. 17/1(9)/2005- SCS/7280  
dated 15-09-2006

- cc to :
1. D(M)/D(F)/D(T)
  2. CVO
  3. CGM (HRM-P)
  4. CGM, RED, Aluva
  5. Head, Chavara Plant
  6. Head, MK Plant
  7. Head, OSCOM Plant
  8. CGM (PREE), B.O., Worli
  - 9.. Sr. Manager (HRM) & Liaison Officer/Sr. Manager (HRM), H.O.
  - 10.. Indian Rare Earths SC/ST Employees Welfare Association, Mumbai

cc to : P.S. to CMD

S/s  
SCST

